





# oin our classes online or on campus!

Take a look at our new courses this term!

# Check out our courses available in...

ENGLISH LANGUAGE, BUSINESS, COMPUTING, AGED CARE, DISABILITY, CHILD CARE, FOREIGN LANGUAGES, LEISURE & SELF IMPROVEMENT

CARLINGFORD, CHATSWOOD, MT DRUITT, RYDE, RICHMOND & SURROUNDING SUBURBS Call us on 1300 845 888 www.macquarie.nsw.edu.au

MCCMacquarieCommunityCollege

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### MESSAGE FROM THE CEO

I am pleased to share our plans with you for our Term 4 programs. We are continuing to focus on innovation, safety, and inclusiveness – constantly improving our wide range of quality programs to ensure they remain affordable, accessible, to all as well as safe and convenient.

This term, we will continue with Stage 2 of our phased plan for training operations during Covid-19. Read more about our plan for a staged return and our Covid-safe guidelines at **www.macquarie.nsw.edu.au/s/pdfs/covidsafe.pdf**.

#### Stage 2 (Term 4 - October, November, December): Online and face-to-face learning options

With the dedication of our staff and the support of our students, we have very successfully implemented a huge shift since March 2020 to delivering hundreds of online learning sessions via Zoom. We have also found a way since July (Term 3) to bring back some of our face-to-face teaching.

Term 4 will see more innovation and ongoing adaptation to our "new normal" as we strive to provide learning opportunities that meet the needs of individuals, organisations and communities.

#### 70 years of service to our communities of learners

The Eastwood Evening College opened its doors in late June 1950. With a commitment to serving the community, an experienced and talented team from the Department of Education created Eastwood Evening College – one of the first to open to enthusiastic local, adult learners seeking to gain skills and knowledge.

The long-term legacy of those dedicated educators lives on. An independent not-for-profit since 1988, MCC extends its reach as a community education provider from 5 campuses across northwestern and western Sydney. Our highly regarded and large range of short courses and full qualifications provide learning and employment pathways for students from all backgrounds and engages us in collaboration with government and other like-minded community organisations and employers.

Seventy years later Macquarie Community College has grown, transformed and adapted its programs and services, and as we have shown in 2020, remains nimble and agile and ready to face any challenge. We look forward to the next 70 years of service.



#### Stay in touch for updates

As we have all discovered, things change rapidly in these challenging times. Our response and planning can be impacted by decisions by government and other unexpected events beyond our control. However, we aim to provide you with as much certainty as possible in the lead up to the commencement of your Term 4 courses.

# COVID-SAFE PLAN

Our Covid Safe Plan has always been guided by these key principles:

Your health and wellbeing – the practicing of social distancing, daily and thorough cleaning, and other health measures to prevent and avoid the spread of Covid-19.



Following advice and direction of State and Federal authorities and experts.



Our Purpose and Values - Keeping the needs of disadvantaged, vulnerable and high-risk groups foremost in our considerations.



Learning from experience – Staged changes based on continuing with what's working well and striving to see what more we can do.

As we commence a phased return to face to face classes in Stage 2, all students, staff and visitors accessing our campus and other venues must follow our Covid-19 infection control and building access procedures. These measures have been successfully implemented for some months already.

- social distancing within training rooms and in common areas;
- scheduled class attendance only and individuals by appointment (no drop-ins);
- limits on the numbers of people in any given classroom or daily total in one building;
- strict hand and cough hygiene;
- no attendance allowed for anyone feeling unwell or experiencing any COVID-19 related symptoms;
- no sharing of food, cutlery, crockery, utensils;
- no attendance allowed for anyone recently returned from overseas or a Covid-19 hotspot who has been told to self-isolate.

Our College campuses have multilingual Covid-19 signage, availability of hand sanitiser, soap and cleaning products, as well as daily cleaning of surfaces, and Covid-safe room set-up practices in place.

Last updated September 2020

#### **For More Information**

Visit www.macquarie.nsw.edu.au/coronavirus for more detail.

Contact our Customer Service Team on 1300 845 888 or info@macquarie.nsw.edu.au

# GET THE SKILLS YOU NEED TO GET THE JOB YOU WANT!

Macquarie Community College, a leading provider of adult education since 1950, can help you take the first step in getting the career you have always wanted.

We offer accredited courses from Pathways and Skill Sets to Certificate and Diploma qualifications. Training can be tailored to the workplace in accordance with the training packages. NSW Government Subsidised Training\*





#### Improve your Job Ready Skills

- English for Work and Study Beginners, Intermediate and Advanced
- Everyday English Language
- Spoken and Written English
- Basic Computer Skills
- Job Seeker Skills

#### **Career in Aged Care or Disability**

- Individual Support (Ageing and Disability Specialisation)
  - Disability Care
- First Aid for Aged Care
- English for Work Aged Care/ Disability Industries



#### Career in Child Care

- Early Childhood Education and Care
- First Aid for Child Care
- English for Work Child Care Industry





#### Career in Business

- Microsoft Office
  - Basic Computer Skills
- Business Administration
- Leadership & Management

#### **Career in Hospitality**

- Barista Coffee Skills
- Food & Beverage Skills
- English for Work Hospitality Industry



Need help to determine which skill level you are at? Call us today on 1300 845 888.

- INFORMATION AND
   DIGITAL MEDIA
  - Introductory Level Course
- DIGITAL LITERACY II
   Basic to Intermediate
- BUSINESS ADMINISTRATION
   Intensive Computing

- MICROSOFT OFFICE SUITE
  - Word
  - Excel
  - Powerpoint
  - Publisher

\*This training is subsidised by the NSW Government. Eligibility criteria applies.

> Over 50 and don't have a computer/tablet? Call us on 1300 845 888

> bout borrowing a device

# TECH SAVVY SENIORS

All classes \$10 Per Session\*\*

#### Learn everything there is to know about the technology world

- Cloud Computing: Part 1 & 2
- Computer Basics
- Computer Functions (Files and Folders)
- Introduction to Email: Part 1, 2 & 3

- Introduction to Kindle
- Introduction to Windows 10
- Seniors Computer Club
- Staying Connected for Seniors

A NOW Conversent initiative in partnership with liketer.

\*\* Are you over 60? Tech Savvy courses are subsidised by the NSW Government - Eligibility Criteria Applies

NSW Government Subsidised Training\*

# English for Work, Study & Everyday Life

Most Courses Centrelink Approved

## **Courses include:**

- English for Work & Study
- English for Job Seekers
- 🗸 Everyday English Language

 Industry specific English classes in Child Care, Aged Care, Business & Hospitality



\*This training is subsidised by the NSW Government. Eligibility criteria applies

Macquarie Community College (RTO 90033)

# A VARIETY OF SHORT COURSES AVAILABLE





- Calligraphy
- Creative Writing
- Crochet
- Drawing and Painting
- Fashion and Sewing
- Flower Arrangement
- Folk & Decorative Art
- Photography





#### **Fitness and Sport**

- Bushwalking
- Pilates
- Table Tennis
- · Tai Chi & Qi Gong
- Tennis
- Yoga

#### Foreign Language

- Chinese Mandarin
- French
- German

- Italian • Japanese
- Spanish

\* Classes available for Introduction, Beginners, Intermediate and Advanced levels for most languages.

#### House & DIY

- Furniture Restoration and French Polishing
- Upholstery

#### Music, Dance and Drama

• Guitar Singing Tap Dancing





#### Self Improvement

- Cake Decorating
- Communication Skills
- Health & Wellbeing
- Personal Development
- Property, Finance & Investment



ARTS & CRAFT	Date	Time	Sessions	Cost	Venue
CALLIGRAPHY					
NEW! Calligraphy - Beginners	Mon, 26 Oct – 16 Nov	5:00pm - 6:00pm	4	\$105	Online class
Calligraphy - Intermediate	Wed, 21 Oct – 9 Dec	12:30pm - 2:30pm	8	\$195	Online class
CANDLE MAKING					
Candle Making Workshop	Sat, 24 Oct	10:00am - 12:00pm	1	\$120	Online class
Candle Making Workshop	Thu, 29 Oct	7:00pm - 9:00pm	1	\$120	MCC Chatswood
CREATIVE WRITING					
Get Organised, Get Writing	Sat, 14 Nov – 21 Nov	10:00am - 1:00pm	2	\$95	Online class
Pain-Free Plotting for the Creative Writer	Sat, 5 Dec	10:00am - 4:00pm	1	\$95	MCC Hawkesbury, Richmond
So You Want to Write a Novel?	Sat, 7 Nov	10:00am - 4:00pm	1	\$95	MCC Carlingford
So You Want to Write a Romance Novel?	Wed, 11 Nov – 18 Nov	6:30pm - 9:00pm	2	\$95	Online class
NEW! Writing a Crime Thriller	Tues, 3 Nov	6:00pm - 9:00pm	1	\$80	Online class
NEW! Writing Believable Characters	Wed, 25 Nov – 2 Dec	6:30pm - 9:00pm	2	\$95	Online class
NEW! Writing First Chapters - How to Hook 'em, How to Hold 'em	Tue, 17 Nov – 24 Nov	6:30pm - 9:00pm	2	\$95	Online class
NEW! Writing Your Family History	Mon, 2 Nov	6:00pm - 9:00pm	1	\$80	Online class
CROCHET					
NEW! Introduction to Tunisian Crochet	Thu, 12 Nov – 26 Nov	6:30pm - 9:00pm	3	\$130	MCC Chatswood
Crochet - Beginners	Sat, 24 Oct – 14 Nov	11:00am - 1:30pm	4	\$165	MCC Chatswood
Crochet - Beginners	Sat, 21 Nov – 12 Dec	11:00am - 1:30pm	4	\$165	MCC Carlingford
DRAWING & PAINTING					
Acrylic Pouring Introduction	Sat, 24 Oct	12:00pm - 3:00pm	1	\$130	MCC Carlingford
Acrylic Pouring Introduction	Sat, 21 Nov	12:00pm - 3:00pm	1	\$130	Richmond Art Supplies
Acrylic Pouring Introduction	Sat, 5 Dec	12:00pm - 3:00pm	1	\$130	MCC Carlingford
Basic Drawing Techniques	Wed, 21 Oct – 9 Dec	10:00am - 12:00pm	8	\$199	Richmond Art Supplies
Basic Drawing Techniques	Thu, 22 Oct – 10 Dec	5:00pm - 7:00pm	8	\$199	Richmond Art Supplies
Drawing and Painting - All Levels	Tue, 20 Oct – 8 Dec	10:00am - 1:00pm	8	\$290	MCC Carlingford - Brush Farm
Drawing and Painting - All Levels	Tue, 20 Oct – 8 Dec	1:30pm - 4:30pm	8	\$290	MCC Carlingford - Brush Farm
Drawing and Painting - All Levels	Tue, 20 Oct – 8 Dec	6:30pm - 8:30pm	8	\$235	MCC Carlingford
Drawing and Painting - All Levels	Fri, 23 Oct – 11 Dec	10:00am - 1:00pm	8	\$290	MCC Carlingford - Brush Farm

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Drawing for Beginners	Wed, 21 Oct – 9 Dec	6:30pm - 8:30pm	8	\$235	MCC Carlingford
NEW! Exploring Watercolours – One Day Workshop	Sat, 7 Nov	10:00am -4:30pm	1	\$120	MCC Carlingford - Brush Farm
Folk and Decorative Art	Mon, 2 Nov – 23 Nov	7:00pm - 9:00pm	4	\$100	MCC Carlingford
Corean Brush Painting	Thu, 22 Oct – 10 Dec	10:30am - 1:30pm	8	\$295	MCC Carlingford - Brush Farm
Nodern Acrylic Painting	Wed, 21 Oct – 9 Dec	12:30pm - 2:30pm	8	\$199	Richmond Art Supplies
)il Painting	Mon, 19 Oct – 7 Dec	12:30pm - 2:30pm	8	\$199	Richmond Art Supplies
il Painting	Wed, 21 Oct – 9 Dec	7:00pm - 9:00pm	8	\$199	Richmond Art Supplies
esin Workshop	Sat, 31 Oct	12:30pm - 3:30pm	1	\$130	Richmond Art Supplies
<mark>EW!</mark> Resin Workshop - Christmas	Sat, 5 Dec	12:30pm - 3:30pm	1	\$130	Richmond Art Supplies
Vatercolour Painting	Tue, 20 Oct – 8 Dec	10:00am - 12:00pm	8	\$199	Richmond Art Supplies
ASHION & SEWING					
ressmaking - Basic Sewing	Tue, 20 Oct – 8 Dec	7:00pm - 9:00pm	8	\$215	MCC Carlingford
ressmaking - Learn to Sew with Confidence	Sat, 7 Nov	9:30am - 3:30pm	1	\$130	MCC Carlingford
mbroidery, Stitching and Needlecraft	Tue, 20 Oct – 8 Dec	9:30am - 11:30am	8	\$295	Epping Creative Centre Dence Park
ashion Styling – Come Alive with Colour	Sat, 21 Nov	9:00am - 1:00pm	1	\$85	MCC Carlingford
ashion Styling - Your Perfect Silhouette	Sat, 12 Dec	9:00am - 1:00pm	1	\$85	MCC Hawkesbury, Richmond
ewing Basics and Beyond	Sat, 24 Oct – 14 Nov	9:00am - 12:00pm	4	\$185	MCC Hawkesbury, Richmond
LOWER ARRANGEMENT					
lower Arrangement – Christmas Native Door Vreath	Mon, 30 Nov	6:30pm - 8:30pm	1	\$105	MCC Carlingford
lower Arrangement – Christmas Native Door Vreath	Wed, 2 Dec	6:30pm - 8:30pm	1	\$105	MCC Chatswood
lower Arrangement – Christmas Native Door Vreath	Thu, 10 Dec	10:00am - 12:00pm	1	\$105	MCC Carlingford
lower Arrangement – Christmas Native Flower able Decoration	Mon, 7 Dec	6:30pm - 8:30pm	1	\$90	MCC Carlingford
lower Arrangement – Christmas Native Flower able Decoration	Wed, 9 Dec	6:30pm - 8:30pm	1	\$90	MCC Chatswood
lower Arrangement – Christmas Native Flower able Decoration	Thu, 10 Dec	10:00am - 12:00pm	1	\$90	MCC Carlingford
lower Arrangement – Elegant Flowers	Mon, 9 Nov – 23 Nov	6:30pm - 8:30pm	3	\$155	MCC Carlingford
lower Arrangement – Elegant Flowers	Wed, 11 Nov – 25 Nov	6:30pm - 8:30pm	3	\$155	MCC Chatswood
lower Arrangement – Elegant Flowers	Thu, 12 Nov – 26 Nov	10:00am - 12:00pm	3	\$155	MCC Carlingford
lower Arrangement – Introduction	Mon, 19 Oct – 2 Nov	6:30pm - 8:30pm	3	\$155	MCC Carlingford
ower Arrangement - Introduction	Wed, 21 Oct – 4 Nov	6:30pm - 8:30pm	3	\$155	MCC Chatswood
lower Arrangement - Introduction	Thu, 22 Oct – 5 Nov	10:00am - 12:00pm	3	\$155	MCC Carlingford



MOSAIC					
Mosaic - All Levels	Mon, 19 Oct – 7 Dec	7:00pm - 9:30pm	8	\$168	Annangrove Studio
Mosaic - All Levels	Thu, 22 Oct – 10 Dec	9:30am - 12:30pm	8	\$168	Annangrove Studio
Mosaic - All Levels	Fri, 23 Oct – 11 Dec	9:30am - 12:30pm	8	\$168	Annangrove Studio
PHOTOGRAPHY					
Photoshop for Photographers	Tue, 20 Oct – 8 Dec	6:30pm - 8:30pm	8	\$230	MCC Hawkesbury, Richmond
Photography - Beginners DSLR	Wed, 21 Oct – 9 Dec	6:30pm - 8:30pm	8	\$230	MCC Hawkesbury, Richmond
Photography – Intermediate DSLR	Mon, 19 Oct – 7 Dec	6:30pm - 8:30pm	8	\$230	MCC Hawkesbury, Richmond
SPORT & FITNESS	Date	Time	Sessions	Cost	Venue
BUSHWALK					
Bushwalks - Sunday Adventure Bushwalks Package	Sun 25 Oct – 6 Dec	8:55am – 3:15pm	4	\$140	Metropolitan - Regiona
NEW! Bushwalk 1 - Beyond Resolute Beach	Sun, 25 Oct	8:55am – 2:35pm	1	\$40	Terrey Hills
NEW! Bushwalk 2 - Walls Cave & The Grand Canyon	Sun, 8 Nov	8:25am – 3:00pm	1	\$40	Blackheath
NEW! Bushwalk 3 - Beyond Campbells Crater	Sun, 22 Nov	8:55am – 2:15pm	1	\$40	Cowan
VEW! Bushwalk 4 - GNW: The Finale - Tin Hare Creek	Sun, 6 Dec	8:25am – 3:10pm	1	\$40	Newcastle
DANCE					
Adult Tap Dancing - All Levels	Tue, 20 Oct – 8 Dec	6:00pm - 7:00pm	8	\$160	West Ryde Baptist Churc
PILATES					
Pilates	Mon, 19 Oct – 7 Dec	6:00pm - 7:00pm	8	\$150	Trafalgar Place Community Hall, Marsfield
Pilates	Thu, 22 Oct- 10 Dec	7:30pm - 8:30pm	8	\$150	Cherrybrook Public School
Pilates	Fri, 23 Oct – 11 Dec	8:30am - 9:30am	8	\$150	Guide Hall, North Carlingford
TAI CHI & QIGONG				¥	
Fai Chi and Qigong for Beginners	Wed, 21 Oct – 9 Dec	5:30pm - 6:30pm	8	\$150	MCC Carlingford
Fai Chi and Qigong for Beginners	Sat, 24 Oct – 12 Dec	9:30am - 10:30am	8	\$150	MCC Carlingford
FENNIS & TABLE TENNIS					
Fable Tennis - Beginners	October – Various Dates	Morning	10	\$160	St Anthony's Tennis Courts, Marsfield
ennis Lessons - Beginners	October – Various Dates	Morning and Evening	10	\$160	St Anthony's Tennis Courts, Marsfield
Fennis Lessons - Intermediate	October – Various Dates	Morning and Evening	10	\$160	St Anthony's Tennis Courts, Marsfield
OGA & MEDITATION					
Dru Yoga	Mon, 19 Oct – 23 Nov	5:30pm - 7:00pm	6	\$140	MCC Carlingford



Dru Yoga	Wed, 21 Oct – 25 Nov	10:00am - 11:30am	6	\$140	MCC Carlingford
Hatha Yoga	Mon, 19 Oct – 7 Dec	7:00pm - 8:30pm	8	\$120	Boronia Park Public School
Hatha Yoga	Wed, 21 Oct – 9 Dec	12:30pm - 2:00pm	8	\$120	Online class
Hatha Yoga - Intermediate	Tue, 20 Oct – 8 Dec	7:00pm - 8:30pm	8	\$120	Online class
Hatha Yoga - Intermediate	Wed, 21 Oct – 9 Dec	7:00pm - 8:30pm	8	\$120	MCC Carlingford
Meditation - Introduction	Tue, 20 Oct – 24 Nov	6:00pm - 7:30pm	6	\$120	Online class
Meditation - Introduction	Tue, 17 Nov – 22 Dec	6:00pm - 7:30pm	6	\$120	Online class
oga for Beginners	October – Various Dates	7:30pm - 8:30pm	8	\$150	Macquarie Yoga Studio
Yoga for Over 50's	October – Various Dates	Morning or Afternoon	8	\$150	Macquarie Yoga Studie
MUSIC	Date	Time	Sessions	Cost	Venue
Guitar - Beginners	Thu, 22 Oct – 10 Dec	6:30pm - 8:00pm	8	\$120	Online class
Guitar - Beginners	Sat, 24 Oct – 12 Dec	11:35am - 1:35pm	8	\$145	Online class
Guitar - Intermediate	Thu, 22 Oct – 10 Dec	8:05pm - 9:35pm	8	\$120	Online class
Guitar - Advanced	Sat, 24 Oct – 12 Dec	1:40pm – 3:40am	8	\$145	Online class
NEW! Guitar - Jazz	Sat, 24 Oct – 12 Dec	9:30am - 11:30am	8	\$145	Online class
Singing – Vocal Technique	Tue, 27 Oct – 2 Dec	7:00pm - 9:00pm	6	\$120	Online class
HOME & DIY	Date	Time	Sessions	Cost	Venue
urniture Restoration and French Polishing	Thu, 22 Oct – 10 Dec	3:00pm - 5:00pm	8	\$260	MCC Carlingford
Furniture Restoration and French Polishing	Thu, 22 Oct – 10 Dec	7:00pm - 9:00pm	8	\$260	MCC Carlingford
Jpholstery	Tue, 20 Oct – 8 Dec	6:30pm - 8:30pm	8	\$260	MCC Carlingford
SELF IMPROVEMENT/BUSINESS SKILLS	Date	Time	Sessions	Cost	Venue
Bridge Basics for Beginners	Tue, 27 Oct – 1 Dec	1:00pm - 3:00pm	6	\$165	MCC Carlingford
Business Planning in Difficult Times	Wed, 4 Nov	6:00pm - 9:00pm	1	\$80	Online class
Cake Decorating – All Levels	Mon 19 Oct – 7 Dec	7:00pm - 9:00pm	8	\$260	Dougherty Communit Centre, Chatswood
Creating a Social Media Strategy	Thu, 10 Dec	6:00pm -9:00pm	1	\$80	Online class
Creating Content for Your Social Media	Mon, 7 Dec	7:00pm - 8:30pm	1	\$60	Online class
ffective Person to Person Communication	Wed, 28 Oct	6:00pm - 9:00pm	1	\$75	Online class
NEW! Engaging on Social Media for Small Businesses	Mon, 9 Nov	7:00pm - 8:30pm	1	\$60	Online class
Exercise Anywhere - No Excuses!	Sat, 7 Nov	10:00am - 1:00pm	1	\$135	MCC Chatswood
NEW! Facebook and Instagram Advertising	Thu, 5 Nov	6:00pm -9:00pm	1	\$80	Online class

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Fashion Styling – Come Alive With Colour	Sat, 21 Nov	9:00am - 1:00pm	1	\$85	MCC Carlingford
Fashion Styling - Your Perfect Silhouette	Sat, 12 Dec	9:00am - 1:00pm	1	\$85	MCC Hawkesbury, Richmond
NEW! Fundraising	Thu, 5 Nov	6:00pm - 9:00pm	1	\$80	Online class
Home Styling - Interior Design Inspiration	Sat, 7 Nov	10:00am - 2:00pm	1	\$95	Online class
Home Styling – Christmas Decoration	Sat, 21 Nov	10:00am - 2:00pm	1	\$95	Online class
How to Deal with Difficult People at Work	Tue, 10 Nov	6:00pm - 9:00pm	1	\$80	Online class
How To Use Canva for Your Business	Sat, 31 Oct	9:00am -10:30am	1	\$60	Online class
low To Use Hashtags In Social Media	Mon, 23 Nov	7:00pm - 8:30pm	1	\$60	Online class
IEW! How to Set Up an Instagram Page	Thu, 19 Nov	7:00pm - 8:30pm	1	\$60	Online class
NEW! Humanising your Brand on Social Media	Mon, 26 Oct	7:00pm - 8:30pm	1	\$60	Online class
mport/Export - Your Own Business	Tue, 10 Nov – Wed, 11 Nov	5:00pm - 8:00pm	2	\$115	Online class
mport/Export - Your Own Business	Wed, 2 Dec – Thu, 3 Dec	10:00am - 1:00pm	2	\$115	Online class
nterview Skills	Sat, 21 Nov	2:00pm - 5:00pm	1	\$80	Online class
IEW! Introduction to Instagram for Business	Thu, 12 Nov	6:00pm -9:00pm	1	\$80	Online class
earn to Massage	Sat, 21 Nov	10:00am - 1:00pm	2	\$135	MCC Chatswood
Run Without Injury	Sat, 31 Oct	10:00am - 1:00pm	2	\$135	MCC Chatswood
tress Management for Small Business Owners	Tue, 20 Oct – 10 Nov	7:30pm - 9:00pm	4	\$135	MCC Chatswood
ocal Improvement and Effective Communication	Sat, 24 Oct	10:00am - 1:00pm	1	\$135	MCC Chatswood
IEW! Writing for Social Media	Thu, 12 Nov	6:00pm -9:00pm	1	\$80	Online class
Vriting your CV	Wed, 2 Dec	6:00pm - 9:00pm	1	\$75	Online class
OREIGN LANGUAGES	Date	Time	Sessions	Cost	Venue
CHINESE MANDARIN					
ntroduction to Chinese Mandarin	Mon, 19 Oct – 7 Dec	7:00pm - 9:00pm	8	\$195	Online class
Chinese Mandarin - Beginners (Levels 2 and 3)	Thu, 22 Oct – 10 Dec	7:00pm - 9:00pm	8	\$195	Online class
Chinese Mandarin - Intermediate (Levels 4 and 5)	Tue, 20 Oct – 8 Dec	7:00pm - 9:00pm	8	\$195	Online class
RENCH					
ntroduction to French	Mon, 19 Oct – 7 Dec	2:00pm - 4:00pm	8	\$195	MCC Chatswood
French - Beginners (Levels 2 and 3)	Mon, 19 Oct – 7 Dec	4:15pm - 6:15pm	8	\$195	MCC Chatswood
French - Beginners (Levels 2 and 3)	Wed, 21 Oct – 9 Dec	3:00pm - 5:00pm	8	\$195	MCC Chatswood
French - Intermediate (Levels 4 and 5)	Mon, 19 Oct – 7 Dec	6:30pm - 8:30pm	8	\$195	MCC Chatswood



French - Intermediate (Levels 4 and 5)	Wed, 21 Oct – 9 Dec	7:30pm – 9:305pm	8	\$195	MCC Chatswood
French - Intermediate (Levels 4 and 5)	Thu, 22 Oct – 10 Dec	12:15pm - 2:15pm	8	\$195	Online class
French - Intermediate (Levels 4 and 5)	Fri, 23 Oct – 11 Dec	10:00am - 12:00pm	8	\$195	MCC Chatswood
French - Intermediate (Levels 4 and 5)	Fri, 23 Oct – 11 Dec	12:15pm - 2:15pm	8	\$195	MCC Carlingford
French - Advanced (Level 6 and above)	Wed, 21 Oct – 9 Dec	5:15pm - 7:15pm	8	\$195	MCC Chatswood
French - Advanced (Level 6 and above)	Thu, 22 Oct – 10 Dec	9:45am - 11:45am	8	\$195	Online class
French - Advanced (Level 6 and above)	Fri, 23 Oct – 11 Dec	9:45am - 11:45am	8	\$195	MCC Carlingford
French - Advanced (Level 6 and above)	Fri, 23 Oct – 11 Dec	12:30pm - 2:30pm	8	\$195	MCC Chatswood
GERMAN					
Introduction to German	Tue, 20 Oct – 8 Dec	7:00pm - 9:00pm	8	\$195	Online class
German - Advanced (Level 6 and above)	Thu, 22 Oct – 10 Dec	7:00pm - 9:00pm	8	\$195	Online class
ITALIAN					
Introduction to Italian	Tue, 20 Oct – 8 Dec	6:30pm - 8:30pm	8	\$195	Online class
Introduction to Italian	Thu, 22 Oct – 10 Dec	10:00am - 12:00pm	8	\$195	Online class
Italian - Beginners (Levels 2 and 3)	Mon, 19 Oct – 7 Dec	12:00pm - 2:00pm	8	\$195	Online class
Italian - Beginners (Levels 2 and 3)	Mon, 19 Oct – 7 Dec	1:30pm - 3:30pm	8	\$195	Online class
Italian - Intermediate (Levels 4 and 5)	Mon, 19 Oct – 7 Dec	9:30am - 11:30am	8	\$195	Online class
Italian - Intermediate (Levels 4 and 5)	Fri, 23 Oct – 11 Dec	9:30am - 11:30am	8	\$195	Online class
Italian - Intermediate (Levels 4 and 5)	Fri, 23 Oct – 11 Dec	11:45am - 1:45pm	8	\$195	Online class
Italian - Advanced (Level 6 and above)	Tue, 20 Oct – 8 Dec	6:45pm - 8:45pm	8	\$195	Online class
Italian - Advanced (Level 6 and above)	Wed, 21 Oct – 9 Dec	9:00am - 11:00am	8	\$195	Online class
Italian - Advanced (Level 6 and above)	Thu, 22 Oct – 10 Dec	12:00pm - 2:00pm	8	\$195	Online class
JAPANESE					
Introduction to Japanese	Fri, 23 Oct – 11 Dec	1:00pm - 3:00pm	8	\$195	MCC Chatswood
Introduction to Japanese	Sat, 24 Oct – 12 Dec	1:00pm - 3:00pm	8	\$195	MCC Carlingford
Japanese - Beginners (Levels 2 and 3)	Tue, 20 Oct – 8 Dec	10:00am - 12:00pm	8	\$195	Online class
Japanese - Intermediate (Levels 4 and 5)	Mon, 19 Oct – 7 Dec	7:00pm - 9:00pm	8	\$195	Online class
Japanese - Intermediate (Levels 4 and 5)	Tue, 20 Oct – 8 Dec	7:00pm - 9:00pm	8	\$195	MCC Chatswood
Japanese - Intermediate (Levels 4 and 5)	Thu, 22 Oct – 10 Dec	7:00pm - 9:00pm	8	\$195	Online class
Japanese - Intermediate (Levels 4 and 5)	Fri, 23 Oct – 11 Dec	10:00am - 12:00pm	8	\$195	Online class

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Japanese - Advanced (Level 6 and above)	Thu, 22 Oct – 10 Dec	7:00pm - 9:00pm	8	\$195	MCC Chatswood
Japanese - Advanced (Level 6 and above)	Sat, 24 Oct – 12 Dec	10:00am - 12:00pm	8	\$195	MCC Chatswood
Japanese - Advanced (Level 6 and above)	Sat, 24 Oct – 12 Dec	12:30pm - 2:30pm	8	\$195	MCC Chatswood
SPANISH					
Introduction to Spanish	Wed, 21 Oct – 9 Dec	7:00pm - 9:00pm	8	\$195	Online class
Introduction to Spanish	Sat, 24 Oct – 12 Dec	10:00am - 12:00pm	8	\$195	Online class
Spanish - Beginners (Levels 2 and 3)	Mon, 19 Oct – 7 Dec	7:00pm - 9:00pm	8	\$195	Online class
Spanish - Intermediate (Levels 4 and 5)	Mon, 19 Oct – 7 Dec	7:00pm - 9:00pm	8	\$195	Online class
Spanish - Intermediate (Levels 4 and 5)	Fri, 23 Oct – 11 Dec	12:30pm - 2:30pm	8	\$195	Online class
Spanish - Intermediate (Levels 4 and 5)	Sat, 24 Oct – 12 Dec	10:00am - 12:00pm	8	\$195	Online class
Spanish - Advanced (Level 6 and above)	Mon, 19 Oct – 7 Dec	7:00pm - 9:00pm	8	\$195	Online class
Spanish - Advanced (Level 6 and above)	Fri, 23 Oct – 11 Dec	10:00am - 12:00pm	8	\$195	Online class
TECH SAVVY SENIORS	Date	Time	Sessions	Cost	Venue
Tech Savvy Seniors –Computer Basics	Thu, 29 Oct	1:00pm - 3:30pm	1	\$10*	MCC Carlingford
Tech Savvy Seniors – Introduction to Email: Part 1	Wed, 4 Nov	10:00am - 12:30pm	1	\$10*	Online class
Tech Savvy Seniors – Introduction to Windows 10	Thu, 5 Nov	1:00pm - 3:30pm	1	\$10*	MCC Carlingford
Tech Savvy Seniors – Introduction to Email: Part 2	Wed, 11 Nov	10:00am - 12:30pm	1	\$10*	Online class
Tech Savvy Seniors – Computer Functions (Files and Folders)	Thu, 12 Nov	1:00pm - 3:30pm	1	\$10*	MCC Carlingford
Tech Savvy Seniors – Introduction to Email: Part 3	Wed, 18 Nov	10:00am - 12:30pm	1	\$10*	Online class
Tech Savvy Seniors - Cloud Computing: Part 1	Thu, 19 Nov	1:00pm - 3:30pm	1	\$10*	MCC Carlingford
Tech Savvy Seniors - Staying Connected for Seniors	Wed, 25 Nov	10:00am - 12:30pm	1	\$10*	Online class
Tech Savvy Seniors - Cloud Computing: Part 2	Thu, 26 Nov	1:00pm - 3:30pm	1	\$10*	MCC Carlingford
Tech Savvy Seniors - Introduction to Kindle	Wed, 2 Dec	1:00pm - 3:30pm	1	\$10*	Online class
Seniors Computer Club	Fri, 27 Nov	1:00pm - 3:30pm	1	\$0	MCC Carlingford
CAREER TRAINING	Date	Time	Sessions	Cost	Venue
HLTAID003 Provide First Aid	Fri, 25 Sep	9:00am - 4:00pm	1	POA*	MCC Carlingford
NEW! HLTSS00064 Infection Control Skill Set	Various dates - Sep/Oct/Nov	9:30am – 12:30pm	3	Fee-free*	2 online sessions & 1 face to face session
NEW! HLTSS00064 Infection Control Skill Set	Wed, 30 Sep – 7 Oct	9:30am – 3:00pm	2	Fee-free*	MCC Carlingford
NEW! HLTSS00064 Infection Control Skill Set	Wed, 14 Oct – 21 Oct	9:30am – 3:00pm	2	Fee-free*	MCC Mt Druitt
NEW! HLTSS00064 Infection Control Skill Set	Wed, 4 Nov & 20 Nov	9:30am – 3:00pm	2	Fee-free*	MCC Carlingford
ICT10115 Certificate I in Information, Digital Media and Technology (Computer Basics)	Mon, 12 Oct – Tue, 8 Dec	9:30am - 2:30pm	18	POA*	MCC Mt Druitt



#### CAREER TRAINING/ENGLISH

ICT10115 Certificate I in Information, Digital Media and Technology (Computer Basics)	Mon, 2 Nov – Fri, 11 Dec	9:30am - 2:30pm	18	POA*	MCC Chatswood
Digital Literacy II	Mon, 2 Nov -1 Dec	9:30am - 2:30pm	10	POA*	MCC Carlingford
BSB30415 Certificate III in Business Administration (Intensive Computing)	Tue, 13 Oct – Fri 18 Dec	9:30am - 3:00pm	30	POA*	Remote Learning - Chatswood
BSB30415 Certificate III in Business Administration (Intensive Computing)	Wed, 14 Oct – Thu 11 Mar 2021	9:30am - 2:30pm	34	POA*	Remote Learning – Mt Druitt
CHC33015 Certificate III in Individual Support (Ageing and Disability)	Thu, 15 Oct – Fri, 7 May 2021	9:30am - 2:30pm	54	POA*	Remote Learning – Carlingford
CHC33015 Certificate III in Individual Support (Ageing and Disability)	Thu, 15 Oct – Fri, 7 May 2021	9:30am - 2:30pm	54	POA*	Remote Learning - Chatswood
CHC33015 Certificate III in Individual Support (Ageing and Disability)	Mon, 19 Oct – 17 May 2021	9:30am - 2:30pm	54	POA*	Remote Learning - Hawkesbury
CHC33015 Certificate III in Individual Support (Ageing and Disability)	Mon, 19 Oct – 17 May 2021	9:30am - 2:30pm	54	POA*	Remote Learning – Mt Druitt
CHC43115 Certificate IV in Disability (Medication Included)	Mon, 2 Nov – Fri, 14 May 2021	9:00am - 4:00pm	35	POA*	Remote Learning – Mt Druitt
CHC30113 Certificate III in Early Childhood Education and Care	Wed, 14 Oct – 9 Jun 2021	9:30am - 2:30pm	62	POA*	Remote Learning – Mt Druitt
CHC30113 Certificate III in Early Childhood Education and Care	Mon, 19 Oct – 14 Jun 2021	9:30am - 2:30pm	62	POA*	Remote Learning – Carlingford
CHC30113 Certificate III in Early Childhood Education and Care	Mon, 19 Oct – 14 Jun 2021	9:30am - 2:30pm	62	POA*	Remote Learning - Chatswood
CHC50113 Diploma of Early Childhood Education and Care	Wed, 14 Oct – Fri 12 Nov 2021	9:00am - 4:00pm	95	POA*	Remote Learning – Carlingford
CHC50113 Diploma of Early Childhood Education and Care	Wed, 14 Oct – Fri 12 Nov 2021	9:00am - 4:00pm	95	POA*	Remote Learning – Mt Druitt
ENGLISH	Date	Time	Sessions	Cost	Venue
	Wed, 14 Oct – 2 Dec	6:00pm - 8:00pm	8	Fee-Free*	Remote Learning - Chatswood
Australian Spoken English and Pronunciation - Advanced English for Child Care	Wed, 14 Oct – 2 Dec Mon, 12 Oct – Wed, 16 Dec		8	Fee-Free*	-
Advanced		6:00pm - 8:00pm			Chatswood Remote Learning -
Advanced English for Child Care English for Job Seekers	Mon, 12 Oct – Wed, 16 Dec	6:00pm - 8:00pm 9:30am - 2:30pm	31	Fee-Free*	Chatswood Remote Learning - Chatswood Remote Learning -
Advanced English for Child Care English for Job Seekers NEW! English for Work - Intermediate	Mon, 12 Oct – Wed, 16 Dec Mon, 19 Oct – Tue, 8 Dec	6:00pm - 8:00pm 9:30am - 2:30pm 10:00am - 2:30pm	31	Fee-Free* Fee-Free*	Chatswood Remote Learning - Chatswood Remote Learning - Chatswood Remote Learning -
Advanced English for Child Care English for Job Seekers NEW! English for Work - Intermediate NEW! English for Work - Advanced	Mon, 12 Oct – Wed, 16 Dec Mon, 19 Oct – Tue, 8 Dec Mon, 12 Oct – Tue, 8 Dec	6:00pm - 8:00pm 9:30am - 2:30pm 10:00am - 2:30pm 6:00pm - 8:00pm	31 15 18	Fee-Free* Fee-Free* Fee-Free*	Chatswood Remote Learning - Chatswood Remote Learning - Chatswood Remote Learning - Carlingford Remote Learning -
Advanced English for Child Care English for Job Seekers NEWI English for Work - Intermediate NEWI English for Work - Advanced English for Work and Study - Beginners	Mon, 12 Oct – Wed, 16 Dec Mon, 19 Oct – Tue, 8 Dec Mon, 12 Oct – Tue, 8 Dec Wed, 14 Oct – Thu, 10 Dec	6:00pm - 8:00pm 9:30am - 2:30pm 10:00am - 2:30pm 6:00pm - 8:00pm 6:00pm - 8:00pm	31 15 18 18	Fee-Free* Fee-Free* Fee-Free* Fee-Free*	Chatswood Remote Learning - Chatswood Remote Learning - Chatswood Remote Learning - Carlingford Remote Learning - Carlingford
Advanced English for Child Care English for Job Seekers NEW! English for Work - Intermediate NEW! English for Work - Advanced English for Work and Study - Beginners English for Work and Study - Beginners	Mon, 12 Oct – Wed, 16 Dec Mon, 19 Oct – Tue, 8 Dec Mon, 12 Oct – Tue, 8 Dec Wed, 14 Oct – Thu, 10 Dec Mon, 12 Oct – Tue, 8 Dec	6:00pm - 8:00pm 9:30am - 2:30pm 10:00am - 2:30pm 6:00pm - 8:00pm 6:00pm - 8:00pm 9:30am - 2:30pm	31 15 18 18 26	Fee-Free* Fee-Free* Fee-Free* Fee-Free* Fee-Free*	Chatswood Remote Learning - Chatswood Remote Learning - Chatswood Remote Learning - Carlingford Remote Learning - Carlingford MCC Chatswood Remote Learning -
Advanced English for Child Care English for Job Seekers NEW! English for Work - Intermediate NEW! English for Work - Advanced English for Work and Study - Beginners English for Work and Study - Beginners English for Work and Study - Intermediate	Mon, 12 Oct – Wed, 16 Dec Mon, 19 Oct – Tue, 8 Dec Mon, 12 Oct – Tue, 8 Dec Wed, 14 Oct – Thu, 10 Dec Mon, 12 Oct – Tue, 8 Dec Wed, 14 Oct – Fri, 19 Feb 2021	6:00pm - 8:00pm 9:30am - 2:30pm 10:00am - 2:30pm 6:00pm - 8:00pm 6:00pm - 8:00pm 9:30am - 2:30pm 10:00am - 2:30pm	31 15 18 18 26 30	Fee-Free* Fee-Free* Fee-Free* Fee-Free* Fee-Free*	Chatswood Remote Learning - Chatswood Remote Learning - Chatswood Remote Learning - Carlingford Remote Learning - Carlingford MCC Chatswood Remote Learning - Carlingford Remote Learning -
Advanced English for Child Care	Mon, 12 Oct – Wed, 16 Dec         Mon, 19 Oct – Tue, 8 Dec         Mon, 12 Oct – Tue, 8 Dec         Wed, 14 Oct – Thu, 10 Dec         Mon, 12 Oct – Tue, 8 Dec         Wed, 14 Oct – Fri, 19 Feb 2021         Mon, 12 Oct – Thu, 10 Dec	6:00pm - 8:00pm 9:30am - 2:30pm 10:00am - 2:30pm 6:00pm - 8:00pm 6:00pm - 8:00pm 9:30am - 2:30pm 10:00am - 2:30pm	31 15 18 18 26 30 28	Fee-Free* Fee-Free* Fee-Free* Fee-Free* Fee-Free* Fee-Free*	Chatswood Remote Learning - Chatswood Remote Learning - Chatswood Remote Learning - Carlingford Remote Learning - Carlingford MCC Chatswood Remote Learning - Carlingford Remote Learning - Carlingford Remote Learning - Carlingford Remote Learning -
Advanced English for Child Care English for Job Seekers NEW! English for Work - Intermediate NEW! English for Work - Advanced English for Work and Study - Beginners English for Work and Study - Beginners English for Work and Study - Intermediate English for Work and Study - Intermediate English for Work and Study - Intermediate	Mon, 12 Oct – Wed, 16 Dec         Mon, 19 Oct – Tue, 8 Dec         Mon, 12 Oct – Tue, 8 Dec         Wed, 14 Oct – Thu, 10 Dec         Mon, 12 Oct – Tue, 8 Dec         Wed, 14 Oct – Fri, 19 Feb 2021         Mon, 12 Oct – Thu, 10 Dec	6:00pm - 8:00pm 9:30am - 2:30pm 10:00am - 2:30pm 6:00pm - 8:00pm 6:00pm - 8:00pm 9:30am - 2:30pm 10:00am - 2:30pm 10:00am - 2:30pm	31 15 18 18 26 30 28 29	Fee-Free* Fee-Free* Fee-Free* Fee-Free* Fee-Free* Fee-Free* Fee-Free*	Chatswood Remote Learning - Chatswood Remote Learning - Chatswood Remote Learning - Carlingford Remote Learning - Carlingford MCC Chatswood Remote Learning - Carlingford Remote Learning - Carlingford Remote Learning - Carlingford Remote Learning - Chatswood Remote Learning -
Advanced English for Child Care English for Job Seekers NEW! English for Work - Intermediate NEW! English for Work - Advanced English for Work and Study - Beginners English for Work and Study - Beginners English for Work and Study - Intermediate English for Work and Study - Intermediate	Mon, 12 Oct – Wed, 16 Dec         Mon, 19 Oct – Tue, 8 Dec         Mon, 12 Oct – Tue, 8 Dec         Wed, 14 Oct – Thu, 10 Dec         Mon, 12 Oct – Tue, 8 Dec         Wed, 14 Oct – Fri, 19 Feb 2021         Mon, 12 Oct – Tuu, 10 Dec         Mon, 12 Oct – Wed, 16 Dec         Thu, 15 Oct – 3 Dec	6:00pm - 8:00pm 9:30am - 2:30pm 10:00am - 2:30pm 6:00pm - 8:00pm 6:00pm - 8:00pm 9:30am - 2:30pm 10:00am - 2:30pm 10:00am - 2:30pm 6:00pm - 8:00pm	31 15 18 18 26 30 28 29 8	Fee-Free* Fee-Free* Fee-Free* Fee-Free* Fee-Free* Fee-Free* Fee-Free* Fee-Free* Fee-Free*	Chatswood Remote Learning - Chatswood Remote Learning - Chatswood Remote Learning - Carlingford MCC Chatswood Remote Learning - Carlingford Remote Learning - Carlingford Remote Learning - Carlingford Remote Learning - Chatswood Remote Learning - Chatswood Remote Learning - Chatswood Remote Learning -
dvanced nglish for Child Care nglish for Job Seekers IEW! English for Work - Intermediate IEW! English for Work - Advanced nglish for Work and Study - Beginners nglish for Work and Study - Beginners nglish for Work and Study - Intermediate nglish Reading and Writing Skills - Advanced veryday English Language - Advanced	Mon, 12 Oct – Wed, 16 Dec         Mon, 19 Oct – Tue, 8 Dec         Mon, 12 Oct – Tue, 8 Dec         Wed, 14 Oct – Thu, 10 Dec         Mon, 12 Oct – Tue, 8 Dec         Wed, 14 Oct – Fri, 19 Feb 2021         Mon, 12 Oct – Tue, 10 Dec         Mon, 12 Oct – Tue, 10 Dec         Mon, 12 Oct – Thu, 10 Dec         Mon, 12 Oct – Thu, 10 Dec         Mon, 12 Oct – Tue, 16 Dec         Thu, 15 Oct – 3 Dec         Wed, 14 Oct – Fri, 18 Dec	6:00pm - 8:00pm 9:30am - 2:30pm 10:00am - 2:30pm 6:00pm - 8:00pm 9:30am - 2:30pm 10:00am - 2:30pm 10:00am - 2:30pm 9:30am - 2:30pm 6:00pm - 8:00pm 9:30am - 2:30pm	31 15 18 18 26 30 28 29 8 29 8 30	Fee-Free*	Chatswood Remote Learning - Chatswood Remote Learning - Chatswood Remote Learning - Carlingford Remote Learning - Carlingford MCC Chatswood Remote Learning - Carlingford Remote Learning - Carlingford Remote Learning - Chatswood Remote Learning - Chatswood Remote Learning - Chatswood Remote Learning - Chatswood Remote Learning -

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