



Epping Creative Centre

ARTS, CRAFTS & CREATIVE LEISURE ACTIVITIES

Covid-Safe Re-opening of Epping Creative Centre on 11th October

NSW Health expects the state to reach 70% double vaccinated in the days leading up to Monday 11th October. Even if the 70% level is reached on Sunday 10th, then it is expected that restrictions will ease on Monday 11th. People who have had both doses of the vaccine will have more freedoms from that Monday. The NSW Health Orders require that businesses ensure their patrons abide by the Public Health Orders. This includes the requirement to be double vaccinated to enter community centres including the Epping Creative Centre.

For the Epping Creative Centre, the Management Committee will be responsible for ensuring our members comply with the rules. It is not possible or feasible for a committee member to be present at every meeting/function/activity that is to be held at the Centre.

If your group wishes to return to the Centre then the COVID Safe Person is required to represent the organisation to ensure that the Public Health Orders are obeyed. The ECCI requires that each group that intends to return to the Centre emails both Mike Lillie and Trevor Moore (eccinc2017@yahoo.com & tgmoore@bigpond.net.au) before your return. In the email, nominate the date of your first meeting after Lockdown and the name of one of your Covid-Safe people who will take responsibility that the following rules are complied with:

1. **Every person must check-in via the QR Code at the front door and show that they have checked-in to the Covid-Safe officer at the meeting.** Those who do not have a phone capable of QR Check-in, must be checked-in as a dependant of another member of the group and this must be recorded on the Sign-on Sheet.
2. **Only people who are double vaccinated may enter the premises.** The person responsible will need to see evidence of double vaccination before the person enters the Centre and keep note of it on the Sign on Sheet. Evidence may be:
 - a. a green tick or message attached to your QR Code
 - b. a card in the wallet on your smartphone,
 - c. a certificate issued by Medicare or
 - d. a photo of your Covid vaccination record (download via my.gov/Medicare).

The group may keep a record of the Vaccination status of their members and the date that it was checked. This can be used at following attendance at the Centre.

3. **Masks are compulsory in every area inside the building at all times.**
4. **The maximum number in each room is 1 person per 4m².** This means the maximum number in each room is Room 1: 24 people, Room 2: 31 people, Room 3: 10 people, Room 4: 5 people and Room 5: 6 people.
5. **All other conditions set out in our original Covid-Safe Plan e.g. no sharing food or drink, no washing up at the Centre etc still apply.**

The Covid-Safe Check-in Person should be free to do this job while other Covid-Safe people oversee preparing the room and clean-up at the end of your meeting. Please see the next attachment for a sample of the form that you complete at every meeting. When the form is completed, then photograph it on your smart phone and text/MMS it to Mike Lillie 0408 817 554. Leave the signed copy in the mailbox in the Foyer for the Committee's records in case Contact Tracing is required.